

Durham Co-op Market Board of Directors Minutes

Event: Board Meeting

Date: Wednesday, January 15th, 2018

Location: Lyon Park Community Center

In attendance: Amelia Freeman-Lynde, Elizabeth Figgie (BA), Beth Hopping, Tyler Jenkins, Alisa Johnson, Drew Peng, Tonya Post, Lenore Ramm, Jack (guest), Diamond Riley, Frank Stasio, Nick Williams, Leila Wolfrum (GM).

Absent: No absent Board Members

Meeting called to order: 7:07pm

Approve minutes from Wednesday, December 13th Meeting: Motion to approve: Drew, moved: Tyler, seconded: Nick.

GM Monitoring Report – B3, Asset Protection: GM summarized monitoring report. Everything is going well. The Board briefly discussed and clarified a few points of interest regarding security features for general store operations. The Board reviewed some security issue occurrences in the past few years.

The GM briefly discussed intentions to refocus on marketing strategies during the new year, including ownership concerns and media strategies.

Motion to accept GM Monitoring Report – B3, Asset Protection: Drew, moved: Frank, second: Amelia.

GM General Updates & Discussion: The GM discussed store updates. It was a good holiday season, and transitions to new year tasks have been going well. The minor reset is complete and so far has produced good changes for the store. NCG staff assisted with the reset. The GM highlighted several key features of the full reset, particularly changes in cafe area, and expects its completion during summer 2018. Current staff is excellent. The GM provided an update on communications with auditor. The Audit Readiness Report is still in progress, and further updates will be available by the next meeting.

The GM reviewed plans for base wage increase, and shared details of the decision-making process. Although some concerns remain, the GM sees this as the right time to move forward with wage increases. Board briefly discussed these details. Competency and efficiency expectations are intended to increase along with wage improvements.

Setting Board Goals and Objectives for FY2018: The Board reviewed goals for coming year suggested and discussed in past meetings. Some key focuses include:

-Board-related content on website: Board discusses ways to maintain information and posts and remain active overall on the website. The Board discussed administrative goals such as archiving, documentation, and organization. There is mutual interest in producing a more substantial and coherent history of the store on the website.

-Continued Board training: Several Board members provided feedback from December training. Some expectations and hopes were not met, although the training was overall helpful. Board plans to look into training options with REI, CDS, and other external organizations, particularly with food systems and shifting grocery trends.

The Board discussed ways to give greater attention and support to the neighborhoods, and plans to engage the presidents of the neighborhoods. The Board will look into getting involved with Habitat for Humanity, Saturday Builds.

-Board nominations and election process: The Board discussed different ways to make the annual event an engagement opportunity and aims to implement these ideas at the next annual meeting.

-Membership engagement committee: The Board discussed ways to strengthen the connection between membership and the Board. The Board expects membership engagement to combine with elections committee, and plans to focus on Worker Ownership as well.

Tasks were delegated among Board Members so 2018 goals can be set in motion. The Board will address progress on these tasks and provide updates during next board meeting.

Board Self-Monitoring: C1, Governing Style: The Board briefly reviewed self monitoring report and discussed comments.

Other Business (training, website board bios update, all other): No other business.

Meeting adjourned: 8:57pm