

Durham Co-op Market Board of Directors Minutes

Event: Board Meeting

Date: Wednesday, Jan 13th, 2021

Location: Online via Zoom

In attendance: Summer Alston, Josh Collier, Elizabeth Figgie (BA), Amelia Freeman-Lynde, Lenore Hill, Kim Ionescu, Loralyn Milcarek, Michael Rodgers, Varun Singh, Leila Wolfrum (GM), Julian Xie

Absent:

Meeting called to order: 7:05pm

Agenda Review: No edits.

Team Building Question: The Board completed this activity.

Review & approve minutes from December 9th, 2020 meeting: The Board provided an opportunity for questions.

I move that we approve the December 9th, 2020 minutes: Michael

Second: Kim

Ayes: Lenore, Summer, Varun, Josh, Amelia, Loralyn, Julian

Nays: None

Abstains: None

FYI Report Q&A:

Board discussed exterior building repair from the accident.

Board discussed recent COVID-19 cases, considering potential sources for infection. All other staff tested negative. Board discussed security for staff moving forward, and GM shared about maintaining current precautionary practices. GM plans to continue supplementing staff pay with extra PTO and reviewed further details on this plan. Board discussed other details regarding impact of recent store closure and qualification for new PPP loan.

Co-op staff handled the store closure extremely well. GM highlighted key staff involved in taking care of orders and other logistics.

Board discussed vaccine roll out and how to support staff. GM remains in consistent contact with health department for information updates.

GM Monitoring Reports: B3 – Asset Protection: Board discussed report.

GM reviewed various account types and clarified account balances.

GM clarified other aspects of report, including details on liability policies and public image metrics.

Motion: I move to approve the B3 report: Summer

Second: Julian

Ayes: Lenore, Varun, Josh, Amelia, Loralyn, Michael, Kim

Nays: None

Abstains: None

Board Self-Monitoring Survey – C: Global Governance; C1: Governing Style: Board discussed best way to include attributions with survey responses. Board agreed to foster more openness related to survey comments and discussion.

Committee Review and Consolidation Discussion: Board discussed committees and how to implement improvements. President offered suggestions for committees moving forward.

Board members shared feedback and preferences regarding committee timelines and consolidation. Board discussed various concerns, such as committee structure, committee transparency, charter requirements and updates, review processes, strategic goals, and next steps.

By-laws Revision – New Committee Proposal: Chair introduced new committee, highlighting key areas for revision and welcoming further suggestions from Board members. Committee chair shared additional options for approaching by-law revisions and called for volunteers. Charter will be submitted next month.

Upcoming Events and Reminders:

Columinate events: (<https://columinate.coop/events/>). Board highlighted several upcoming events which have been added to the calendar.

Review Action Items:

Chairs - revise charters

Lenore - send Columinate charter email

Meeting Adjourned: 8:50pm

Attachments:

December Minutes

FYI Report

GM Report: B3: Asset Protection

Current List of Committees

Committee Charters

- *Member Engagement*
- *Nominations & Elections*
- *Board Education*
- *Worker Owners*
- *Ends Review*
- *Long Term Strategy*
- *GM Compensation*

Board Calendar

Annual Reporting Calendar

Attendance Report