

Durham Co-op Market Board of Directors Minutes

Event: Board Meeting

Date: Wednesday, December 8th, 2021

Location: Online via Zoom

In attendance: Summer Alston, Josh Collier, Elizabeth Figgie (BA), Lenore Hill, Kim Ionescu, Michael Rodgers, Varun Singh, Leila Wolfrum (GM), Raafe Purnsley, Kris Mailepors, John Bonvechio

Absent:

Meeting called to order: 7:03pm

Agenda Review: No changes.

Introductions & Team Building Question: The Board did this.

Review & approve minutes from November 17th, 2021 meetings: The Board reviewed meeting minutes. There were no concerns or edits.

Move: Motion to approve: John

Second: Kim

Ayes: Summer, Josh, Lenore, Michael, Varun, Raafe, Kris

Nays: None

abstains: None

FYI Report Q&A:

Chocolate Order – Board discussed large chocolate order and plans for selling it. Distributors are contacting other stores about selling it elsewhere. GM plans to build large discount displays, but it is likely most of the chocolate will not be sold prior to Christmas and not at retail value. GM reviewed additional matters, such as storage and additional ideas for how to sell.

Second Store Update – There are no major updates, and there is no rush.

Upcoming Board Meetings – Board discussed the meeting schedule in the coming months and cancelled the January meeting. Board will resume monthly meetings in February.

GM Monitoring Reports – Resubmission of B1: Financial Condition; B7: Communication to the Board; B8: Board Logistical Support: GM presented reports.

Resubmission of B1: Financial Condition: Board reviewed document.

Motion: I move to accept the B1 report: Michael

Second: Varun

Ayes: Summer, Josh, Lenore, Kim, John, Raafe, Kris

Nays: None

Abstains: None

Board discussed B7 and B8 reports, identified a few minor edits, and reviewed reporting these two policies together due to convenience. There are no concerns about Board behavior.

Motion: I move to accept the B7 report: Kim

Second: Michael

Aye: Summer, Josh, Lenore, Varun, John, Raafe, Kris

Nays: None

Abstains: None

B8: Board Logistical Support:

Motion: I'll move to accept the B8 report: Varun

Second: Summer

Aye: Michael, Josh, Lenore, Kim, John, Raafe, Kris

Nays: None

Abstains: None

Board Self-Monitoring Survey – C8: Governance Investment:

Board members expressed interest in greater accountability and support for board trainings. Board discussed the possibility of required trainings. Board discussed ways to encourage greater survey response. President reviewed Policy Register, requirements for the Board, and GM/Board interactions. Board will discuss committee for revising Policy Register later in the meeting.

Board identified emailing issues and solutions.

Ends Discussion – Led by Kim: “Support the local economy and local food systems.”

Kim introduced discussion and posed questions. Board discussed End and feels its meaning is clear and sufficient. Board discussed perceptions and understanding around food systems, how the Co-op plays a role, and what this means for how the Co-op serves the community.

Discussion regarding Committees for 2022:

Reviewed standing committees and proposed new committee to revise Policy Register. Board reviewed charters, which will be due in February. Board members chose committees.

Executive Committee: Lenore (President), Michael (VP), and Kim (Treasurer)

Policy Register Revision: Kim & Josh

Nominations & Elections: Varun & Raafe

Fundraising: John, Kris, and Lenore

GM Compensation: Summer, Varun, and Kim

Board Education: Michael & Kris

Upcoming Events and Reminders - (<https://columinate.coop/events/>): There are new Columinate events (see calendar). Board members discussed attending trainings together.

Meeting Adjourned: 8:29pm

Attachments:

GM Report – B1: Financial Condition (Resubmission)

GM Report – B7: Communication to the Board

GM Report – B8: Board Logistical Support

Self Monitoring Survey – C8: Governance Investment

Ends Discussion #3

Board Calendar 2022

Annual Reporting Calendar

Attendance Report