

Durham Co-op Market Board of Directors Minutes

Event: Board Meeting

Date: Wednesday, July 13th, 2021

Location: Online via Zoom

In attendance: John Bonvechio, Josh Collier, Elizabeth Figgie (BA), Lenore Hill, Kim Ionescu, Raafe Purnsley, Michael Rodgers, Varun Singh, Leila Wolfrum (GM)

Absent: Summer Alston, Kris Mailepors

Meeting called to order: 7:05pm

Agenda Review: No changes.

Team Building Question: The Board completed this.

Review & approve minutes from June 8th, 2022 meeting:

The Board highlighted a few minor changes.

Move: I'll provide a motion to approve the minutes with two edits: John

Second: Josh

Ayes: Lenore, Varun, Kim, Raafe

Nays: None

Abstains: Michael

FYI Report Q&A: The GM shared a verbal FYI Report.

Store Conditions – Sales are fine, but not great, as is typical for July. Staff are using this time to really tidy up and tend to extra tasks.

Potential Store Changes – The GM is in active conversation with staff members about opening internal seating. The GM is also considering bringing back \$3 Dinner, likely with some adjustments.

Raises – Staff wage increases went active the beginning of this month. Some employees received additional wage adjustments.

Board Member Coupons – GM reminded Board members to redeem their coupons at the register!

Meat Department – The GM brought in a consultant for the meat department to help reach target numbers. The consultant is reviewing cutting, labor hours, and packaging with staff, focusing on efficiency, expanding sales, and practical input. GM reviewed meat department practices. Sales are not as projected prior to the remodel. Numbers are coming up but can be improved. The Board briefly discussed marketing the butcher counter and additional ideas for helping customers become more familiar with products.

GM Monitoring Report - B4: Membership Rights: Board members discussed report, reviewing details regarding equity refunds.

Motion: I will move to accept the B4 report: Michael

Second: Kim

Ayes: Lenore, Varun, John, Raafe, Josh

Nays: None

Abstains: None

Board Self-Monitoring Survey – C5: Director’s Code of Conduct: Board members discussed survey comments, clarifying details on worker owner seats. Worker owners/owners. Board discussed changes in status regarding worker owners, how appointments work vs. elections.

Officer Elections:

Board reviewed proposed slate of executive officers. There were no self-nominations.

Motion: I will move to approve the proposed slate of officers with Lenore Hill as Board President, Michael Rodgers as Vice President, Summer Alston as Secretary, Kim Ionescu as Treasurer: Varun.

Second: Michael

Ayes: Lenore, Kim, John, Raafe, Josh

Nays: None

Abstains: None

Nominations and Election Committee: Committee chair provided brief update, reviewing timeline. Nominations info will be sent to owners soon, followed by the annual meeting announcement and nominations opening. The committee is planning a meet-and-greet with Board members. The Board discussed ideas, and details will be finalized soon.

Additional items: Reminder to send Raafe Board profiles for social media! Board discussed additional ideas for making the Board accessible to the community in order to increase engagement and nominations.

Due to personal matters, Kris is not expected to participate in Board meetings and other Board matters until fall.

Board President reminded Board members to submit Code of Conduct forms to Teri.

Upcoming Events and Reminders - (<https://columinate.coop/events/>): No calendar changes

Executive Session: Board members conducted an executive session.

Meeting Adjourned: 8:23pm

Attachments:

Attachment A: June Minutes

Attachment B: GM Monitoring Report - B4: Membership Rights and Responsibilities

Attachment C: Self-Monitoring Survey - C5: Directors' Code of Conduct

Attachment D: Board Calendar 2022

Attachment E: Annual reporting calendar

Attachment F: Attendance Report