

## Durham Co-op Market Board of Directors Minutes

**Event: Board Meeting**

**Date: Wednesday, October 12th, 2022**

**Location: Online via Zoom**

**In attendance:** Summer Alston, Josh Collier, Kim Ionescu, Michael Rodgers, Varun Singh, Leila Wolfrum (GM), Lenore Hill, Elizabeth Figgie (BA), John Bonvechio, Raafe Purnsley, Carrie Buth (Board Candidate), David Mendel (Board Candidate), John Trimpi (Board Candidate)

**Absent:**

**Meeting called to order 7:05pm**

**Agenda Review:** No changes.

**Introductions & Team Building Question:** Candidates introduced themselves, and the Board participated in team building question.

**Review & approve minutes from September 14<sup>th</sup>, 2022 meeting:** No edits.

Move: I move to approve the September 14<sup>th</sup> meeting minutes: Michael

Second: Kim

Ayes: Josh, Varun, Lenore, Summer, John

Nays: None

Abstains: John, Raafe

### **FYI Report Q&A:**

The GM shared plans for updates to service counter options. The prepared foods department intends to convert the hot bar into a bowl bar, using current recipes with wider meal options available in the afternoon and evening. Rotisserie chickens will remain on the menu in addition to other pre-packaged items. The team is still reviewing numbers and working out details.

### **GM Monitoring Reports – B5: Treatment of Consumers:**

The Board discussed the report, reflecting on the selection of customer feedback. The Board discussed dysfunctions with “FREE For Owners” items. Expectations of the owner gifts may be due to the Co-op’s campaigning of ownership using the monthly free item. The GM explained the selection process and general approach for monthly owner gifts, emphasizing the intent of choosing items that appeal widely, highlight what staff are proud of, and reflect Co-op values.

The GM shared further details on owner gift logistics, including budgeting and the check out process at the front end. The Board discussed getting direct owner feedback on which items they would like to receive.

Move: I move that we accept the B5 GM Monitoring Report: Summer

Second: Raafe

Ayes: Josh, Kim, Michael, Varun, Lenore, John

Nays: None

Abstains: None

**Board Self-Monitoring Survey – C7: Board Committee Principles:** The Board briefly reviewed active and standing committees.

**Update on Policy Register Update:** Kim provided an overview and expects the review to be complete soon. This update focuses on better reflecting the context of the Co-op in 2022, reviewing the document in its entirety rather than piecemeal and introducing DEI language. There are few sections undergoing edits, and the Board is using a Columinate template.

**Upcoming Events, Reminders, and Action Items (<https://columinate.coop/events/>):**

-Annual Meeting: The Board reviewed agenda for the Annual Meeting and event details, including speech line up, presentation posters, and backup plan in case of inclement weather. Overall, the entire event is expected to be brief and upbeat.

-REI trainings: The Board discussed ways of putting into practice racial equity training for Board members. The Board considered various options, including incorporating racial equity training into onboarding, adding training commitments to the Policy Register, delegating efforts to a designated Board group, and charting completed trainings.

**Executive Session:** Board members conducted an executive session.

Meeting Adjourned: 9:02pm

**Attachments:**

- *Attachment A: September Board Minutes*
- *Attachment B: GM Monitoring Report – B5: Treatment of Consumers*
- *Attachment C: Self-Monitoring Survey – C7: Board Committee Principles*
- *Attachment D: Board Calendar 2022*
- *Attachment E: Annual Reporting Calendar*
- *Attachment F: Attendance Report*