

Durham Co-op Market Board of Directors Minutes

Event: Board Meeting

Date: Wednesday, December 14th, 2022

Location: Online via Zoom

In attendance: Summer Alston, Josh Collier, Elizabeth Figgie (BA), Donna Frederick, Lenore Hill, Kim Ionescu, Raafe Purnsley, Leila Wolfrum (GM)

Absent: Zoey Best, John Bonvechio, Nina Drumgoole

Meeting called to order: 7:06pm

Agenda Review: No changes.

Introductions & Team Building Question: The Board completed this.

Review & approve minutes from November 16th, 2022 meeting: No edits.

Move: I will move to approve the November minutes from the meeting: Josh

Second: Raafe

Ayes: Lenore

Nays: None

Abstains: Summer, Kim

GM Monitoring Reports – B7: Communication to the Board; B8: Board Logistical Support:

The Board had no concerns or edits to discuss.

Move: I move to approve the B7 report: Kim

Second: Josh

Ayes: Lenore, Raafe

Nays: None

Abstains: Summer

I will also move to approve the B8 report: Kim

Second: Josh

Ayes: Josh, Lenore, Kim, Raafe

Nays: None

Abstains: Summer

FYI Report Q&A:

GM Resignation – Leila has been offered a permanent position at NCG and will end work at the Co-op in late January. NCG is hiring Leila as Director of Strategic Initiatives and will focus on helping NCG better organize its programs. Leila shared appreciation for the Co-op and is proud of the team.

The Board briefly discussed next steps and logistics of working with Columinate, and the executive team plans to deliberate further with Ben during the upcoming meeting.

Vote on new Vice President to fill vacancy:

Move: I move that we appoint Kim Vice President: Summer

Second: Josh

Ayes: Lenore, Kim, Raafé

Nays: None

Abstains: None

Discuss New Treasurer vacancy:

Move: I'll move to appoint John Bonvechio as the new Treasurer: Josh

Second: Summer

Ayes: Josh, Lenore, Kim, Raafé

Nays: None

Abstains: None

Board Self-Monitoring Survey – C8: Governance Investment:

The Board reviewed survey, discussing several matters in further detail, such as the Board budget, outreach mechanisms, and customer feedback. Lenore will add the Board budget as a meeting agenda item sometime in the spring.

Discuss and vote on revised Policy Register – led by Kim:

Kim shared details from the Policy Register review, explaining the committee's section-by-section revision and highlighting primary edits. The board discussed potential ways of viewing the Policy Register with more regularity. Board will vote on accepting revisions in January.

Upcoming Events, Reminders, and Action Items (<https://columinate.coop/events/>): added

More Columinate workshops have been added to the calendar.

Executive Session:

The Board conducted an executive session.

Meeting Adjourned: 8:43pm

Attachments:

- *Attachment A: November Board Minutes*
- *Attachment B: GM Monitoring Report – B7: Communication to the Board*
- *Attachment C: GM Monitoring Report – B8: Board Logistical Support*
- *Attachment D: Self-Monitoring Survey – C8: Governance Investment*
- *Attachment E: Revised Policy Register*
- *Attachment F: Board Calendar 2023*
- *Attachment G: Annual Reporting Calendar*
- *Attachment H: Attendance Report*